

Winslow Church of England School

To: The Parents/Carers of pupils in Year 4



Dear Parents/ Carers,

Following our recent parent survey about a planned residential visit for our current Year 4 children, we are pleased to announce that we have pencilled in a potential visit to Woodrow High House in Amersham. We have taken our Year 4 children for over 20 years to this site and we are extremely pleased with the package they provide and this valuable experience for our children.

This year's visit is booked for **Tuesday 22nd to Thursday 24th March 2022**, staying over the two nights.

Woodrow High House is near Amersham in South Buckinghamshire, and is available to schools for residential visits. It is in the heart of the Chilterns and offers us a secure base in which to work with the children. They will be working in teams in a variety of educational activities. There is a good deal of history attached to the House and parts of it date from before the English Civil War. There are excellent recreational facilities available, including a heated indoor swimming pool. The children are expected to be responsible for themselves; and will learn how to organise themselves and extend their abilities in a variety of structured activities, while working alongside other children. The children will take part in some of the following activities: low ropes, swimming, team problem solving, string trail, parachute games, orienteering, scavenger hunt, archery and sports hall games. The objective is to cover many aspects of Physical, Personal, Social and Health Education.

Before making your final decision, it is important that I draw the following to your attention. **We have to confirm our booking this term and pay well in advance.** Refunds to parents not covered by the insurance (see below) would have to come directly out of our school budget – affecting the resources available for all pupils. Therefore, if during the year children decide they have changed **their** minds and no longer want to go on the trip, the costs we incur have to be passed on to the parents of the child/children involved.

Refunds will only take place, if covered by the LEA's insurance. Copies of the insurance plan are available on request.

The LEA's Visit Insurance does cover cancellation but only on the following grounds:

- A medical reason supported by a doctor's note advising that the child does not take part
- A death in the family
- The family moving away from the area owing to a change in employment for instance
- Serious illness in the family

We appreciate that, since lockdown, life has been rather challenging and ever-changing for our children and their families. We feel that they would really benefit from this experience and we are pleased that we can now begin to take our children on visits outside of school to enrich our curriculum. Woodrow High House have a comprehensive COVID risk assessment in place and this is also linked to their booking terms and conditions:

Currently, the clause relating to Covid is as follows:

COVID-19

17. If London Youth cancels the Customer's trip due to COVID-19, the Centre will offer the Customer the option to credit any amounts paid to a future booking at another date in the remainder of the current, or following, academic year. Failing agreement on those dates, London Youth will issue the Customer a refund for all amounts paid upon request.

18. If the Customer, or an individual member of their party, is unable to attend the trip because they have contracted COVID-19, or are required to self-isolate, a full refund will be given to the value of the booking attributable to those who are unable to attend. London Youth will require proof of isolation notification from the NHS Test & Trace team.

19. If the Government guidance is that visits may go ahead (at the time the booking is due to take place) and a Customer elects to cancel their visit, London Youth's cancellation terms will exist in the normal way.

It should be noted that the schools LEA insurance would not cover any coach refund.

We hope that this helps to reassure parents about this visit and the booking implications concerned.

In line with the school's charging policy for visits it is necessary to request a contribution from parents to cover the cost of the trip. In this case the request is for **£169** and includes travel, full board accommodation and a programme of activities run by qualified experienced Woodrow staff. Should parents be unwilling to contribute, it might prove necessary to cancel the trip. **However, if you are eligible for free school meals or feel you have financial circumstances which will cause difficulty in making a contribution please talk in confidence to the Headteacher by Tuesday 2nd November 2021**

Please complete and submit the ParentMail form and pay your deposit of **£69.00** via ParentMail to secure your child's place and so we can finalise arrangements by **Wednesday 3rd November 2021**.

If the ParentMail form is not completed by the 2nd November 2021 we will presume your child will NOT be attending the residential trip.

Further details will be sent out to those parents who have indicated that they want their child to take part, at a later date.

Finally, can I say that we get very positive feedback from children and parents about the Woodrow visits. If you have any queries, please get in touch with any of the Year 4 teachers.

Yours sincerely,
Mrs Epps

Visit to Woodrow High House 22nd – 24th March 2022

- I wish my child (child's name) to take part in the school visit to Woodrow High House, Amersham in March 2022.
- I have paid a non-refundable deposit of £69.00 via ParentMail and I understand that I am agreeing to make a total contribution of £169 for the 3 day visit**
- I do not wish my child..... (child's name) to take part in the school visit to Woodrow High House, Amersham in March 2022.

Parent/Carer Signed:

(Please return by Tuesday 2nd November 2021 at the latest)

