



Winslow CE School Home-School Agreement: Microsoft Teams.

Remote Teaching Schools are most successful where a genuine partnership exists between children, teachers and parents.

Therefore, our school will:

- Provide a continuous connection with your child, via Microsoft Teams, to offer them routine, care and support.
- Continue to nurture your child through daily contact to ensure that they are happy, safe and well during these unsettling times.
- Create some live sessions, and continue the curriculum for every year group.
- Endeavour to support you with any technical difficulties that you may be experiencing.
- Respond to any concerns you may have in a timely manner, within school hours.

I, as a parent/carer, will:

- Encourage my child to engage with their teacher daily in order to scaffold their routine, care and support.
- Keep my microphone muted and encourage my child to do the same during a live class.
- Support the whole class live experience by responding to teachers only when I have been asked a question.
- Use the 'chat function' to ask the teacher a question if my query is urgent, and allow the teacher time to respond.
- Encourage my child to use the 'chat' function for academic questions only, in order to enhance the support the teacher can offer them (and help limit the use of emoticons!).
- Ensure my child is sat in a quiet family room, and is dressed appropriately.
- Ensure my child's background is blurred.
- Ensure that any document uploaded by the teacher does not get moved to another location or edited.
- Ensure that any queries I have regarding my child's academic tasks are directed to the class teacher within school hours.
- Ensure that any queries I may have regarding Microsoft Teams are directed to the email address office@winslow.bucks.sch.uk
- Offer understanding and support to teachers who, as key workers, are continuing to provide care and routine for my child in these difficult circumstances.
- Not utilise parent WhatsApp groups, or other social media, to provide a negative commentary of the school.

I, as a Pupil of Winslow CE School, will:

- Keep my microphone muted during a live class and blur my background.
- Ensure I have the correct equipment with me at the start of the session.
- Use the 'chat' function to ask my teacher a question that is related to my work, or use the 'Hands Up' function to let my teacher know I have a question or comment.
- Ensure that I am on time, and am not eating or drinking during the session.
- Ensure that all other electronic devices and distractions are off and out of sight.
- Participate fully in the lesson.
- Speak politely, using positive kind language (verbally and in the chat), and use proper English and correct grammar.
- Engage with my teachers daily so that they know I am happy, safe and well during the lockdown period.
- Not take photos of my screen or record online interactions in any way.

Possible sanction for failure to comply with this agreement:

- Removal of access to Microsoft Teams for your child/children.

We all agree to continue to live by our school values during these difficult times.

A signature is not required for this document; the terms herein are confirmed by all parties upon receipt.